



CONFERENCE REGISTRATION NOTES

KWLA was able to provide online registration for the first time for the 2004 fall conference. Over 70% of all attendees registered online with more than half using their personal credit card. We are excited to once again offer **online registration** for this year's conference. It's easy, it's fast, and it's secure! Workshop space and participation in the immersion dinners are limited, so you want to make sure that

you get your spot reserved. The easiest way to confirm your participation is to register online at www.kwla-online.org. Even if you need to pay with a purchase order or a personal check, you can still register online to get your confirmation e-mail.

WHAT IS INCLUDED?

The KWLA conference will provide a quality experience for your professional development and is also a great value. Most conferences charge you two or three times the amount and provide you with less. Included in your conference registration are the following opportunities:

- over 40 special-interest sessions
- 3 days of professional meetings
- Wine & Cheese Reception on Friday Afternoon
- Continental Breakfast on Saturday Morning
- access to vendors in the exhibit area
- PARKING (Hotel Parking Facilities only)
- Free entertainment on Friday night

NEW! CONFERENCE PASSPORT

SAVE, SAVE, SAVE and get the most out of your KWLA conference experience. No meal tickets to worry about, simply show your special "Conference Passport" badge and get entrance to all the events and functions. Your Conference Passport includes the following opportunities:

Conference Passport - 2 half-day non-TPRS workshops, conference registration and access to more than 40 sessions, wine & cheese reception, your choice of immersion dinner, Saturday morning breakfast, conference luncheon, parking at conference hotel, **and** 2005/2006 KWLA membership fees. Starting at **\$99.00**

Conference Passport PLUS - 2 half-day TPRS workshops, conference registration and access to more than 40 sessions, wine & cheese reception, your choice of immersion dinner, Saturday morning breakfast, conference luncheon, parking at conference hotel, **and** 2005/2006 KWLA membership fees. Starting at **\$139.00**

REGISTRATION FEES

	Early Registration	Pre-Registration	On-site Registration
Conference Registration	\$20.00	\$35.00	\$45.00
2005/2006 Membership	\$25.00	\$25.00	\$25.00
Saturday Luncheon	\$16.00	\$16.00	If available
Friday Immersion Dinners	\$25.00	\$25.00	If available
Half-Day Workshops (W1-W2)	\$35.00	\$45.00	If available
Half-Day Workshops (W3-W6)	\$10.00	\$15.00	If available

(Since the fall conference is considered a member benefit, you must renew your KWLA membership at the time of conference registration in order to receive the low, low conference registration rates.)

DEADLINES

- Early registration discount ends **June 30, 2005**.
- Pre-registration closes September 7. If you have not registered by that time, plan to register onsite.
- If you are mailing registrations, do not mail anything after September 7. (Registrations must be postmarked by this date.) Registrations postmarked after September 7 will not be processed, and you will need to register on-site.

PAYMENT

Credit Cards: Visa or Master Card are accepted for online registration. You will have nothing to mail and receive instant confirmation!

Checks: Checks are accepted for online registration. Make checks payable to KWLA and mail with a copy of your confirmation e-mail. Checks are also accepted for regular mail registration.

Purchase Orders: School district purchase orders are accepted for online registration or by mail with a completed registration form. PLEASE MAKE SURE that your school sends the purchase order by the deadline and that a copy of YOUR confirmation e-mail is included with the payment.

REFUND POLICY

Conference registration refunds will be made only if notification is made to the registration office listed below by September 7, 2005. No refund requests will be accepted after this date. All refunds will be processed after the conference. The \$25.00 membership fee is non-refundable.

QUESTIONS TO:

Direct questions about the processing of registrations to: conference@kwla-online.org

ONSITE REGISTRATION

On-site Registration will be available during the following times:

Thursday:	05:00 PM — 08:00 PM
Friday:	08:00 AM — 07:00 PM
Saturday:	07:30 AM — 12:00 PM

REGISTER

Online at: <http://www.kwla-online.org>

Mail to:

Thomas Sauer / KWLA
 Kentucky Educational Television
 600 Cooper Drive
 Lexington, KY 40502

