

# 2011 Award Nomination Guidelines

The Kentucky World Language Association is seeking nominations for awards presented to educators and leaders in world languages.

## Nomination Procedure

In order to streamline the award nomination process, please complete the following steps by **June 30, 2011**. We encourage members to start the nomination process early, as you should estimate about one week to collect all necessary materials.

- ❑ **STEP 1: Review award eligibility and required award nomination evidence outlined below.**
- ❑ **STEP 2: Complete the online nomination form at [www.kwla-online.org/members/awards](http://www.kwla-online.org/members/awards).**
- ❑ **STEP 3: Submit nomination evidence via email attachments to the 2011 Awards Chair at [secretary@kwla-online.org](mailto:secretary@kwla-online.org).**

Award recipients will be notified by Friday, September 2, and officially recognized at the 2011 KWLA Fall Conference in Lexington during the Awards Luncheon on Saturday, September 24, 2011. Award recipients will receive two complementary tickets to the Awards Luncheon. Additional luncheon tickets will be available for purchase.

**All documentation must be submitted electronically and on time for the nomination to be valid.  
No mail, fax or late applications will be accepted. Nomination Deadline: June 30, 2011!**

## Outstanding Teacher Award

### Award Description

The Outstanding Teacher Award recognizes an individual of the world language teaching profession who has demonstrated long-term achievement and service to the profession. Separate awards are offered for K-8, high school and university language educators.

### Award Criteria

1. Current KWLA members in good standing with a minimum of three consecutive years of membership and a minimum of ten years' experience as a world language educator. Candidates must be full-time language teachers who spend at least half of their time in direct teaching, and who expect to continue teaching for at least two more years.
2. A record of excellence in teaching.
3. Professional achievements and activities.
4. Evidence of continued professional growth.
5. Service to the world language teaching profession

### Award Nomination Evidence

1. Letter of endorsement from a professional colleague.
2. Letter of endorsement from a supervisor/administrator.
3. Letter of endorsement from a current or former student or parent.
4. Current Curriculum Vitae of not more than five pages which includes: Educational background; Teaching experience; Recent travel related to teaching; Service to the world language profession as a whole; Membership in other professional organizations; Workshops given, papers presented, articles published; Awards and honors received.
5. A five-hundred word first-person statement on the importance of developing language and cultural competencies.

## Lifetime Achievement Award

### Award Description

The Lifetime Achievement Award recognizes an individual of the world language teaching profession who has demonstrated long-term achievement and service to KWLA and to the profession – locally, statewide, regionally, and/or nationally.

### Award Criteria

1. Current KWLA member in good standing with a minimum of 20 years in the teaching profession. A history of service to KWLA is required.
2. Review of candidate's professional achievements & activities.
3. Evidence of continued professional growth.
4. Excellence in teaching and/or administration.
5. Service to the world language teaching profession locally, regionally, and/or nationally.
6. Service to the Kentucky World Language Association (formerly Kentucky Council on the Teaching of Foreign Languages.)

### Award Nomination Evidence

1. Letter of endorsement from a professional colleague.
2. Letter of endorsement from a supervisor/administrator.
3. Letter of endorsement from a current or former student or parent.
4. Current Curriculum Vitae which includes: Educational background; Teaching experience; Recent travel related to teaching; Service to KWLA; Service to the world language profession as a whole; Membership in other professional organizations; Workshops given, papers presented, articles published; Awards and honors received.

**The KWLA Awards Committee in consultation with the Executive Board may elect not to present an award for a given year.**

## Outstanding New Teacher Award

### Award Description

The Outstanding New Teacher Award recognizes outstanding teachers whose excellence in world language teaching may not be recognized otherwise, and to demonstrate that the profession and KWLA care about new teachers and their professional growth.

### Award Criteria

1. Current KWLA member in good standing with a maximum of five years' experience as a world language educator.
2. Evidence of quality and impact of teaching with program descriptions and letters of support from students, colleagues, administrators
3. Evidence of service to school, community, and state organizations including memberships, offices, contributions, presentations to the public, media coverage, and participation in cultural events
4. Record of participation in professional development.

### Award Nomination Evidence

1. Letter of endorsement from a professional colleague.
2. Letter of endorsement from a supervisor/administrator.
3. Letter of endorsement from a current or former student or parent.
4. Current Curriculum Vitae of not more than five (5) pages which includes: Educational background; Teaching experience; Recent travel related to teaching; Service to the world language profession as a whole; Membership in other professional organizations; Workshops given, papers presented, articles published; Awards and honors received
5. A five-hundred word first-person statement on the importance of developing language and cultural competencies.

## Amici Linguarum Award

### Award Description

The Amici Linguarum Award recognizes an individual or organization not directly involved in the teaching of world languages that has made a significant contribution to the profession.

### Award Criteria

1. Must have made a large contribution to the teaching and learning of world languages.
2. Must have given significant support for the world language-teaching profession.
3. Must have provided important service to the world language-teaching profession.

### Award Nomination Evidence

1. Letter of endorsement addressing the award criteria listed.

## Outstanding Administrator Award

### Award Description

The Outstanding Administrator Award recognizes a school administrator who has demonstrated exemplary support of world language learning and teaching at his/her institution, community, or in the state.

### Award Criteria

1. Must have offered outstanding leadership in promoting the study of world languages in his/her institution, community, or in the state.
2. Must have given exceptional support for world language programs in his/her institution, community, or in the state.
3. Must have helped to improve the quality of world language teaching and learning at his/her institution, in the community, or in the state.
4. All things being equal, preference will be given to administrators whose responsibilities lie mainly outside of world languages.

### Award Nomination Evidence

1. Letter of endorsement from a professional colleague outlining the impact the administrator has made at his/her institution, in the community, or in the state.

**Teachers selected as KWLA Outstanding Teacher of the Year and Outstanding New Teacher of the Year will be asked to submit a commitment form indicating they a) will attend KWLA conferences in 2011 and 2012, b) co-present the New Teacher Workshop at 2012 Fall Conference, and c) serve as a spokesperson for the profession at KWLA events and advocacy events.**